

# AWS Marketplace: How to activate your Commvault support services

Get more value from your Commvault Backup & Recovery software subscription by activating premium support

# Thank you

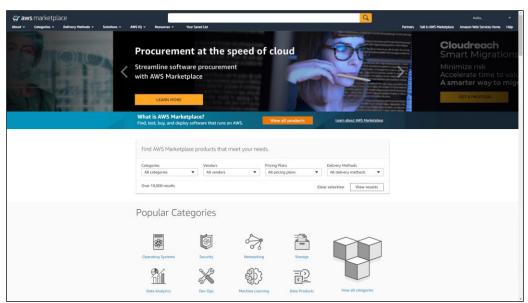
Thank you for your purchase of <u>Commvault Backup & Recovery</u> from AWS Marketplace. As we would like to ensure that you have the smoothest experience with your new purchase, this document will provide you with instructions to activate the **Commvault premium support** services included with your software subscription.

**AWS buyer:** Please forward these instructions to your **Commvault Administrator** so they register their contact details for ongoing support services.

# Step1

## Login to AWS Marketplace

To get started – go to <a href="mailto:aws.amazon.com/marketplace">aws.amazon.com/marketplace</a> and ensure you are logged into the AWS account that purchased **Commvault Backup & Recovery**.

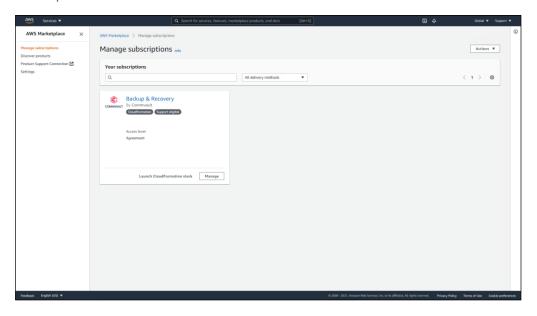




# Step 2

# Open your marketplace software

Click your **username** ▼ (top-right) and select **Your Marketplace Software** to open your active AWS Marketplace subscriptions

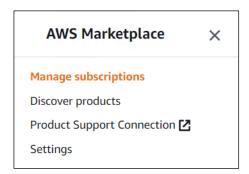


# Step 3

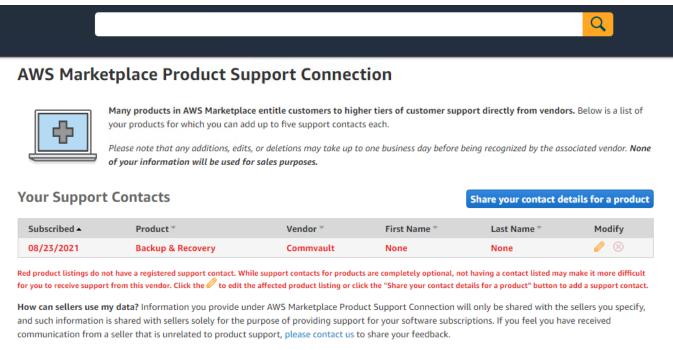
# Open Product Support Connection

In order for Commvault to activate your support services, we need your contact information.

Click **Product Support Connection** to provide the contact details (Name, Telephone, Email) for up to five (5) support representatives responsible for supporting Commvault Backup & Recovery in your organization.







When you open Product Support Connection for the first time, it will likely indicate you have not shared your contact information. This is <u>default</u> behavior within AWS Marketplace, you must **opt-in** to share your contact information (see below).

How do I delete my support contacts? You can either delete individual contacts by clicking the igotimes mark in the far right column of each support contact, or

# Step 4

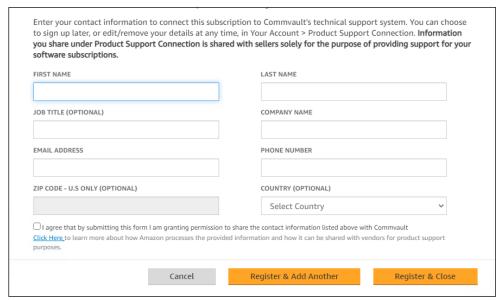
#### Provide contact details

delete all your support contacts by clicking here.

Click the **Share your contact details for a product** and select your subscription. Click **Continue** to enter and share your contact details.







All fields are mandatory. Complete the form, check the box allowing AWS to share the information with Commvault, and click Register & Close.

You may instead click Register & Add Another to add additional support contacts up to a maximum of five (5).

NOTE: Commvault will send login details to access ma.commvault.com to the first registered user only.

You will receive confirmation of successful sharing. Commvault will receive these details and activate your support account within 2 business days.

Congratulations! You have successfully added John Doe as support contact 1 of 5 for Backup & Recovery. It may take up to one business day before Commvault has the new support contact information in their system.

NOTE: If you do not receive login details please contact Commvault Toll Free: +1 877-780-3077 (Worldwide numbers)

## Where to go next

You will want to keep your Commvault system patched and ready to protect all your new Amazon services, so head over to the Commvault Maintenance Advantage support portal (ma.commvault.com). Here you can download patches and additional free software add-ons (200+ reports, workflows, and automation) to make your life easier. You'll also be able to manage support requests here once your account is active.

# Got a question - Check these helpful resources

Start with the manual – Commvault documentation answers all of your questions about staying protected in the Cloud – head over to documentation.commvault.com

Sometimes it is a bit more fun to watch a video or jump on a virtual lab with like-minded people to explore your new tech -Education Advantage ea.commvault.com provides you both an on-demand learning library (ODLL) and virtual classes.

NOTE: Commvault is offering free education during the COVID-19 pandemic to ensure you can stay informed and educated while you stay home and stay safe. www.commvault.com/blogs/commvault-rolls-out-new-no-cost-customersupport-offers-for-business-continuity-during-covid-19-crisis











